

Please complete and return form to  
Edusave Unit, Finance Division

Please complete and return form to school  
if you wish to use Edusave funds

Form E2

**APPLICATION FOR  
WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT**

Principal

\_\_\_\_\_

**USE OF EDUSAVE FUNDS FOR DRAMA PERFORMANCE:**

**ADAGU (PAWN) – An Interactive Theatre Presentation in Tamil  
By Avant Theatre & Language**

Pupil's Name : \_\_\_\_\_

Level/Class : \_\_\_\_\_

Birth Certificate/NRIC No.: \*\* [ ] - [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] - [ ] [ ]

Please refer to your letter dated \_\_\_\_\_.

2 I wish to apply to withdraw S\$ \_\_\_\_\_ [*amount to be inserted by school*] from my above named child's/ward's\* Edusave account for payment of the abovementioned programme.

3 I also undertake to make the payment in cash if there are insufficient funds in my child's/ward's\* Edusave account to meet the payment.

\_\_\_\_\_  
Signature of Father/Mother/Guardian\*

\_\_\_\_\_  
Date

\* Delete whichever is not applicable

\*\* Pupil Record is written in this format: S(prefix) – 1234567(Birth Cert/NRIC No) – A(suffix)

Form E5

Transaction Type :

**B**

**EDUSAVE ADHOC WITHDRAWAL**

**BATCH CONTROL FORM**

(This form is to be submitted with the Pupils' Records Form E6)

Name of School	
School Zone (Mark N, S, E, or W)	<input type="text"/>
School Code	<input type="text"/>
Batch Number * Eg. Year 2000 00 Year 2001 01	* <input type="text"/> - <input type="text"/> Year Sr. No.
No. of Records in the Batch (Cannot Exceed 300)	<input type="text"/>
Standard Amount of Deduction Per Pupil	\$ <input type="text"/> ¢
Total Amount	\$ <input type="text"/> ¢
Type of Activity	<input type="text"/> (Defaulted by MOE)
Name of Officer	_____
Signature and Date	_____
Contact No. or Email Address	_____

Form E6

**PUPILS' RECORDS FORM FOR EDUSAVE  
STANDING ORDER/ ADHOC WITHDRAWAL/  
TERMINATION OF STANDING ORDER**

School Name: \_\_\_\_\_ Batch No: \_\_\_\_\_ Page No: \_\_\_\_\_ of \_\_\_\_\_

Pupils' Ident. Nos.

\* →

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No. of records in this page \_\_\_\_\_

- \* **Note:** (1) The Pupil Ident Nos are captured by the system and printed on report according to this sequence:  
from top left-hand corner down to bottom left-hand corner, then from top right-hand corner  
down to bottom right-hand corner.
- (2) Pupil Record is written in this format: S(prefix) – 1234567(Birth Cert/NRIC No) – A(suffix)